



Ochil Tower School

living, learning and growing together

JOB DESCRIPTION: Waking Night Care Assistant

Responsible to: House Coordinators and Leadership Team member on call

About Us

Ochil Tower School is an independent residential and day school for children and young people with additional support needs. We are committed to promoting a nurturing, safe and fulfilling environment for the children and young people that we support. Our ethos is based upon a social pedagogy model and the purpose of the role is to recognise and build on the individual strengths of each pupil and use their interests to help them engage in their learning.

General Description

To provide high quality care for up to 6 pupils with additional support needs during the night time. This would include encouraging them to sleep, rest or remain peaceful and relaxed.

Key Responsibilities

- The main function of this role is the responsibility to provide a safe, nurturing environment ensuring the best possible care and support to our young people in conjunction with the principles of safeguarding and child protection
- Provide care through the night, checking pupils at regular intervals according to their care plan being motivated and confident to work alone, and still able to recognise when to summon help.
- Respond promptly to calls for assistance while respecting, at all times, the privacy, dignity and choice of the pupils.
- Write the accurate, clear and timely entries in the night record for each pupil.
- Receive the handover report from day staff and to present a report of the night at the morning handover, alerting the day staff to any changes or concerns.
- In conjunction with the House Co-ordinator to ensure the safety and well-being of all living in the household

- To ensure that all aspects of care and support provided comply with Health & Social Care standards and the policies and procedures agreed by Ochil Tower School that reflect best professional practice
- To provide personal care in a sensitive manner upholding the dignity of young people at all times
- To ensure all matters of health and safety are met
- To act in accordance with SSSC Codes of Practice for Social Service Workers and Employers
- Contribute to the effective running of the house by carrying out agreed daily activities such as cooking and cleaning
- Leading by example and good pro-social role modelling
- To maintain the confidentiality of information relating to young people, co-workers and staff and to comply with the rights of our young people at all times
- That you are committed to establishing a relationship with the pupils whereby you can inspire the pupils trust and respect in you thereby creating the foundation to manage any challenging behaviour
- Part of an effective and successful team
- Take part in training and vocational courses as required
- Meet with the House Co-ordinator on an individual basis to review progress with tasks and training and other professional needs as indicated in the policies and procedures for support and supervision

Qualifications and Experience

- Care qualifications at SVQ level two are desirable. A commitment to train to N/SVQ 3 and HNC level is essential.
- Common Induction Standards, First Aid, Manual Handling certificates are desirable or a commitment to train to achieve these.
- If not already registered with the SSSC (Scottish Social Services Council) this must take place within 6 months of commencing work.
- Six months experience of care or support work with young people with Additional Support Needs is a preferred requirement.